Republic of the Philippines
Department of Agriculture
**BUREAU OF FISHERIES AND AQUATIC RESOURCES**
**REGIONAL OFFICE NO. 02**
**BIDS AND AWARDS COMMITTEE (BAC) OFFICE**
Regional Government Center, Carig Sur, Tuguegarao City
Tel. No.: (078) 396-9774
E-mail: bfarro2_bac15@yahoo.com or bfar_ro2@yahoo.com

# REQUEST FOR QUOTATION

**PROCUREMENT MODE:**

**(ALTERNATIVE MODE OF PROCUREMENT)**

**NP-SMALL VALUE PROCUREMENT**

**Company Name**

**Complete Company Address**

***RFQ No.:*** BAC 21-04
***Date:*** 01/06/21
***PR No.:*** 20-909
***ABC:*** ₱192,000.00

**To whom it may concern:**

Please quote your lowest price/s on the lot or item/s below, subject to the General Conditions indicated herein, stating the shortest time of delivery and submit your quotation duly signed by your official representative within five (5) government working days from receipt hereof.

Very truly yours,

ATTY. ARSENIO S. BANARES
BAC CHAIRMAN

**CANVASSER'S CERTIFICATION**

This is to certify that I have full knowledge, authority and responsibility in distributing and/or collecting the Request for Quotation in accordance to the guidelines in securing prices for the Bureau of Fisheries and Aquatic Resources Regional Office No. 02

(Printed Name above Signature)
**AUTHORIZED CANVASSER**

**PLEASE QUOTE BY: PER ITEM/PER LOT**

**SUPPLIER/CONTRACTOR/CONSULTANT'S PROPOSAL BOX**

| NO. | ITEM DESCRIPTION (ITEM NAME & TECHNICAL SPECIFICATIONS) | QTY. | UNIT | FINANCIAL PROPOSAL (Indicate the Price Offer) | | TECHNICAL PROPOSAL (Indicate Brand/Model Offer) |
|---|---|---|---|---|---|---|
| | | | | UNIT PRICE | TOTAL PRICE | |
| | | | | | | |
| | **Plastic Drum, 200L Cap. (Double Ring)** | **128** | **pcs.** | | | |
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| | **TOTAL** | | | | | |

**GENERAL CONDITION:**

1. All entries must be written clear and legible;
2. Bidders must submit certificate of PHILGEPS Registration; or
3. Bidders must submit necessary business permits (SEC; DTI; CDA, etc.);
4. Place this RFQ in a sealed envelope and type the following details on the face of the envelope:
   * Your Company Name
   * Address & Telefax No.
   * RFQ No.
   * Date & Time of Deadline
5. Delivery period must be at least within (7) calendar days upon receipt of the Notice of Award/Purchase Order (Indicate days of delivery in the Bidder's Certification Box);
6. Item/s delivered must have warranties for unit replacements, parts, labor or other services;
7. Price validity shall be for a period of three (3) months;
8. Quoted prices must be inclusive of taxes, and other charges or fees and shall not exceed the Approved Budget for the Contract (ABC);
9. Transactions with BFAR shall mean compliance by the winning bidder with the bid and delivery requirements before the issuance of payment;
10. Terms of payment: At least Thirty (30) days upon effectivity of Purchase Order
11. Payment will be made through direct credits to the bank accounts of the payee (preferably LBP Account).
12. ***FAILURE TO COMPLY WITH THESE CONDITIONS SHALL MEAN DISQUALIFICATION OF YOUR BID PROPOSAL.***

**CERTIFICATION**

Date:_____

After having carefully read and accepted your General Conditions, I/we quote you on the item/s at price/s noted above for immediate delivery and shipment which can be made in number of days i/we indicated below, from receipt of the Notice of Award or Purchase Order.

**DELIVERY/CONTRACT PERIOD: _____ Calendar Days**

_____
Printed Name & Signature of Authorized Representative

_____
Individual (Prop.)/Company Tel./Fax/Mobile No.

_____
Philgeps Registration No.

_____
Individual (Prop.)/Company Tax Identification No. (TIN)

**End User: JYECEBEL C. DOMINGO**
**Procuring Unit: FPSSD**

**Place of Delivery: BFAR RO2**
**Delivery Term: (30) Calendar Days/Working Days**