Republic of the Philippines
Department of Agriculture
BUREAU OF FISHERIES AND AQUATIC RESOURCES
REGIONAL OFFICE NO. 02
BIDS AND AWARDS COMMITTEE (BAC) OFFICE
Regional Government Center, Carig Sur, Tuguegarao City
Tel. No.: (078) 396-9774
E-mail: bfarro2_bac15@yahoo.com.ph or bfar_ro2@bfar.da.gov.ph

REQUEST FOR QUOTATION

PROCUREMENT MODE:

(ALTERNATIVE MODE OF PROCUREMENT)

NP-SMALL VALUE PROCUREMENT

RFQ No.: BAC RFQ-04
Date: 1/10/24
PR No.: 23-1554
ABC: 50,400.00

Company Name

Complete Company Address

To whom it may concern:

Please quote your lowest price/s on the lot or item/s below, subject to the General Conditions indicated herein, stating the shortest time of delivery and submit your quotation duly signed by your official representative within five (5) government working days from receipt hereof.

Very truly yours,

EMERSON S. TATTAO, JR.
BAC VICE-CHAIRMAN

CANVASSER'S CERTIFICATION

This is to certify that I have full knowledge, authority and responsibility in distributing and/or collecting the Request for Quotation in accordance to the guidelines in securing prices for the Bureau of Fisheries and Aquatic Resources Regional Office No. 02

(Printed Name above Signature)
AUTHORIZED CANVASSER

PLEASE QUOTE BY: PER ITEM/PER LOT

NO.	ITEM DESCRIPTION (ITEM NAME & TECHNICAL SPECIFICATIONS)	QTY.	UNIT	FINANCIAL PROPOSAL (Indicate the Price Offer)		TECHNICAL PROPOSAL (Indicate Brand/Model Offer)	
				UNIT PRICE	TOTAL PRICE		
	BREAKFAS X 2 DAYS	20	PAX				
	SNACKS AM X 2 DAYS	40	PAX				
	LUNCH X 2 DAYS	40	PAX				
	SNACKS PM X 2 DAYS	40	PAX				
	DINNER X 2 DAYS	20	PAX				
	WITH FREE FLOWING COFFEE						
	NO SINGLE-USED PLASTIC						
	TOTAL						

GENERAL CONDITION:

1. All entries must be written clear and legible;
2. **Bidders must submit necessary Eligibility Documets:**
   - **a. Mayors Permit**
   - **b. Philgeps Registration Certificate/Number**
   - **c. PCAB License (INFRA only)**
   - **d. NFCC (Emergency case Section 53.1) (for ABC above 500K) (INFRA only)**
   - **e. Income Busines Tax Return (for ABC Above 500K)**
   - **d. Omnibus Sworn Statement (for ABC Above 50K) (NP-SVP only)**
3. Place this RFQ in a sealed envelope and type the following details on the face of the envelope: Company Name, Address, RFQ Number
4. Delivery period must be based on the Delivery Term stated below and upon receipt of the Notice of Award/Purchase Order (pls. Indicate days of delivery in the Bidder's Certification Box);
5. Item/s delivered must have warranties for unit replacements, parts, labor or other services;
6. Price validity shall be for a period of three (3) months;
7. Quoted prices must be inclusive of taxes, and other charges or fees and shall not exceed the Approved Budget for the Contract (ABC);
8. Transactions with BFAR shall mean compliance by the winning bidder with the bid and delivery requirements before the issuance of payment;
9. Payment will be made through direct credits to the bank accounts of the payee (preferably LBP Account).

SUPPLIER/CONTRACTOR/CONSULTANT'S

Date:_____

After having carefully read and accepted your General Conditions, I/we quote you on the item/s at price/s noted above for immediate delivery and shipment which can be made in number of days i/we indicated below, from receipt of the Notice of Award or Purchase Order.

DELIVERY/CONTRACT PERIOD: _____ Calendar Days

_____
Printed Name & Signature of Authorized Representative

_____
Individual (Prop.)/Company Tel./Fax/Mobile No.

_____
Philgeps Registration No.

_____
Individual (Prop.)/Company Tax Identification No. (TIN)

End User: BRAINARD LIWANAG
Procuring Unit: RFTFCD-FCS

Place of Delivery: PROVINCE OF ISABELA
Delivery Term: 30 CALENDAR DAYS